



TRANSCRIPT AND DISCIPLINARY RECORD REQUEST FORM

Parents/Guardians: Please complete this form and give to the Registrar at the applicant's current school. This gives the school permission to release the applicant's records that are listed below.

Registrar:

Please forward the following documents to the Army and Navy Academy:

- Official Transcript
- Progress Reports
- Standardized Test Scores
- Discipline Records
- Attendance Records
- Supplemental Docs: IEP, 504, Evaluations, etc. if required

Please forward by mail, fax or email:

Mail:

Army and Navy Academy
Attn: Admission Office
PO Box 3000
Carlsbad, CA 92018-3000
760.547.5286

Fax: 760.434.5948

Email: admissions@armyandnavyacademy.org

INTERNATIONAL STUDENTS ONLY: Please fax or email transcripts to the International Admission Counselor and we will handle the translation services directly.

Parent/Guardian: Please fill in info below and submit to Registrar.

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Present Grade Level _____ Date of Birth _____

Name of Parent/Guardian _____

x _____

Authorization Signature of Parent/Guardian for Release of Records